

**St. Aidan's Community Centre**  
**Committee Meeting Tuesday 13<sup>th</sup> January 2009**

**Minutes**

**Present**

Catherine Stewart – Chairman, Helen Watson – Treasurer, Ronnie York, Bookings Secretary, Brian Duell, Property

**Apologies for Absence**

Jessica Carr, Godfrey Wright, Martin Orde, Suzie Coates, Ann Venus, Iris Graham, Simon Watson

**Minutes of Last Meeting**

Were agreed as being a true record.

**Matters Arising from the Minutes**

Mike Ilderton now has the keys etc to become the maintenance contact. Catherine will do some notices for users.

**Chairman's Report**

The Secretary has written to regular users about care of the new floor, and some comments have been received from at least one regular user criticising the standard of cleaning, and behaviour of some casual users.

Standard of cleaning was discussed, and some concern was expressed that it was not being done adequately. Treasurer to inform contractor when paying the next bill and Catherine to discuss with Mike Ilderton.

**Secretary's Report**

The Secretary did not submitted a report

**Treasurer's Report**

See Report issued separately by Treasurer.

**Property Report**

1. BD reported that the renovations to the Club Room are now complete at a total cost of £2379.34, just slightly over budget. He expressed his thanks to all the regular users for their help and cooperation, and to Catherine's husband for his assistance.

2. Renovation of the committee Room will cost:

Carpet Tiles - £825 approximately.

Decorating - £250

New Drainage outside - £310

New Doormat at main entrance £58

Total approximately £1443

It was agreed that he should go ahead, and that the new drain should be given priority to prevent further damage and disruption from flooding.

---

### **Bookings**

Are brisk at the moment, although there is not a lot of capacity available.

### **400 Club.**

December and January prizes will be drawn at the February meeting

### **Any other Business.**

1. Kenpo Karate have made a generous donation of £100, which is gratefully acknowledged.
2. Bookings Secretary has received an offer from a local resident to design and install a web site for the Community Centre, which RY will be able to maintain and administer.

The cost will be £10 for the domain name, renewable every two years. Hosting the site would normally cost £5 per month, but the BS may be able to get the space free from his present internet access provider.

Some advantages are:

1. Useful names and contact e-mail addresses or phone numbers will be listed for easy reference by users. (Committee Members etc)
3. Regular activities with contact numbers will be listed.
4. Notices and information for Users and Committee Members will be included. (Conditions of Hire, Rates of Hire etc)
5. A diary of Regular and Casual Bookings showing availability of facilities can be included.
6. Minutes of Committee Meetings and AGMs can be included.

It was agreed that we should go ahead with this. Any regular users who do not wish their activity to be published should let the Secretary know.

### **Date of next meeting**

Tuesday 10<sup>th</sup> February 2009

**Signed:**  
**(Chairman)**

**Date**

---