

Booking Form

Registration, Social Programme, Tours and Accommodation

Online registration is available at our website. Please visit www.velo-city2001.org



or please complete in BLOCK letters and return with your payment to:

Velo-city Conference 2001

Conference Secretariat, c/o Meeting Makers,
Jordanhill Campus, 76 Southbrae Drive, Glasgow G13 1PP

Tel: +44 (0)141 434 1500 Fax: +44 (0)141 434 1519

Email: velo_city@meetingmakers.co.uk

Please complete one form per delegate. The information provided on this form will be used in the preparation of your badge and in the list of participants. Please write your name and title exactly as you wish them to appear at the conference.

REGISTRATION

Title (Prof/Dr/Mr/Ms/Mrs/Miss etc)

First Name (for badge purposes)

Family Name

Company/Institution

Address for Correspondence

Post/Zip Code Country

Telephone Facsimile

Email Address

Accompanying Partner

First Name

Family Name

REGISTRATION FEES

Early Registration (on or before 1 July) £495

Presenters – Early Registration* £425

Voluntary/Third World – Early Registration† £225

Late Registration (after 1 July) £525

Presenters – Late Registration* £450

Voluntary/Dev. Countries Registration† £240

Accompanying Partners Fee‡ ^{TM2TM} £94.71 (£80.60 +£14.11 VAT @17.5%)

A. Registration Fees Total

SOCIAL PROGRAMME (see page 12)

Social events are complimentary for delegates and registered partners. Please tick the boxes below to confirm attendance at social events.

	Delegate	Partner
Welcome Reception Sun 16 September	<input type="checkbox"/>	<input type="checkbox"/>
Evening at the Royal Museum Mon 17 September	<input type="checkbox"/>	<input type="checkbox"/>
Scottish Evening – Ceilidh Thur 20 September	<input type="checkbox"/>	<input type="checkbox"/>

TOUR PROGRAMME FOR PARTNERS (see page 12)

1 Capital Highlights Tour £13.50 per person	<input type="checkbox"/>	£	:
2 Guided Hillwalking £18.00 per person	<input type="checkbox"/>	£	:
3 St Andrews: University Town & Home of Golf £34.00 per person	<input type="checkbox"/>	£	:
4 To the Art of Glasgow £12.00 per person	<input type="checkbox"/>	£	:
5 Glens, Lochs & Whisky £32.00 per person	<input type="checkbox"/>	£	:
B. Excursion Total		£	:

MIDDLE DAY CYCLE (see page 12)

I intend to participate in the Middle Day Cycle (please tick)

BIKE HIRE (see page 14)

Bikes can be hired for the duration of the conference – the maximum length of hire is from Sunday 16 September until Friday 21 September. Please indicate below the number of days you require the bike for. The rate is £20.

Date Of Collection /09/01 Date Of Return /09/01 No. of Days

C. Bike Hire Total

* To obtain the presenter's rate you must have received confirmation that you are presenting at the conference.

† This rate is applicable to delegates working in the voluntary sector, members of cycle campaign groups (proof of membership may be required) and from developing nations.

‡ Includes access to the Welcome Reception, Evening at the Royal Museum, Scottish Evening – Ceilidh and the Accompanying Partners Programme. Access to the Conference Exhibition.

PRE & POST CONFERENCE CYCLE VISITS (see page 13)

No. Tickets

Cycle Visit to York £58.75 (£50 + VAT)

If you are interested in taking part in Pedal for Scotland, please tick box

D. Cycle Visits Total

 £ :

ACCOMMODATION (See page 14)

Please return this form by 1 July 2001. After this date we are unable to guarantee availability and reduced rates.

Edinburgh University Accommodation

(Please note Edinburgh University accommodation must be paid in full when the booking is made)

	Arr	Dep	No. of Nights	Cost per Night	Total
Standard Single @£27	<input type="text"/>	<input type="text"/>	<input type="text"/>	£ : <input type="text"/>	<input type="text"/>
En-Suite Single @£42	<input type="text"/>	<input type="text"/>	<input type="text"/>	£ : <input type="text"/>	<input type="text"/>

F. Edinburgh University Accom Total

 £ :

Glasgow Strathclyde Graduate Business School

(A credit card number is required to secure accommodation at Strathclyde Graduate Business School)

	Arr	Dep	No. of Nights
Standard Single @ £39	<input type="text"/>	<input type="text"/>	<input type="text"/>
En-Suite Single @ £59	<input type="text"/>	<input type="text"/>	<input type="text"/>
En-Suite Double @ £69	<input type="text"/>	<input type="text"/>	<input type="text"/>

Hotel Accommodation (see page 14)

To select accommodation, please indicated your chosen price band (A, B or C). Further information about the hotels in each band are included on the web site.

Please note that all room rates are per room per night and are inclusive of breakfast and VAT at 17.5% unless otherwise stated on the web site.

	Single	Twin	Double	Arr	Dep	No. of Nights
Band A	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Band B	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Band C	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you select hotel accommodation a booking will be made for you in Edinburgh until the morning of Wednesday 19 September. From the Evening of Wednesday 19 September your accommodation will be in Glasgow.

When selecting a hotel which factor is most important to you?

Price Location Other

To secure you accommodation we will require a credit card number. Your credit card details will be forwarded to the hotel prior to your arrival to secure your reservation. Please ensure that your credit card is valid at the time of the conference otherwise your accommodation cannot be guaranteed.

Hotel Guarantee – Please advise credit card number if different from registration payment details.

Card No

Expiry Date

I am interested in a home stay

PAYMENT DETAILS

A. Registration Fees Total

 £ :

B. Excursion Total

 £ :

C. Bike Hire Total

 £ :

D. Cycle Technical Visits Total

 £ :

E. Edinburgh University Accommodation Total

 £ :

Total Fees

 £ :

Payment by Credit Card

Please debit my VISA/Mastercard* for the total conference fees shown above (*delete as applicable)

Card No

Expiry Date

Address of Card Holder (if different from address in registration section)

Post/Zip Code Country

Payment by Banker's Draft, Personal or Company Cheque

Please complete all bank drafts/cheques in Pounds Sterling, made payable to: GCC Velo-city 2001

Cancellation Policy

All cancellations must be intimated in writing.

Registration Fee for Delegates, Partners and Tours

Cancellations received on or before 1 July 2001: A charge of £100 will be deducted from any refund issued.

Cancellations received after 1 July 2001: No refund will be issued.

Edinburgh University Accommodation

Edinburgh University Accommodation must be paid in full by 1 July 2001 to guarantee a booking.

Cancellations received on or before 1 July 2001: A charge equivalent to the relevant rate for one night will be deducted from any refund issued.

Cancellations received after 1 July 2001: No refund will be issued after this date*.

Hotel Accommodation

Cancellations received after 1 July 2001: The hotel will charge a fee equivalent to one night's accommodation.

I have read and accept the cancellation terms as contained within the Invitation to Register.

Signature

Date

Please advise if you have any special dietary requirements or other special needs.